

GOVT. OF BIHAR
BIHAR COMBINED ENTRANCE COMPETITIVE EXAMINATION BOARD
I.A.S. Association Building, Near Patna Airport, Patna-14.

Website : bceceboard.bihar.gov.in / Helpdesk : helpdesk.bceceboard@bihar.gov.in

POST GRADUATE DENTAL ADMISSION COUNSELLING
(PGDAC)-2025 for MDS Course in Govt./ Private Dental colleges of Bihar

Advt. No.- BCECEB(PGDAC)-2025/01 Dated : 01.07.2025

Notice for Online Application Form & Choice Filling

Online application in prescribed form from the qualified, eligible & interested NEET (MDS)-2025 candidates are invited on the basis of the Merit List of NEET (MDS)-2025 for appearing in the Post Graduate Dental Admission Counselling (PGDAC)-2025 in order to select candidates for admission to the FIRST YEAR of the following Post Graduate Dental Courses in Government and Private Dental Colleges of Bihar State for the academic session 2025;

- (i) MDS Course in Govt. Dental College i.e. Patna Dental College, Patna.
 - (ii) MDS Course in Private Dental Colleges viz. Mithila Minority Dental College & Hospital, Darbhanga and Buddha Institute of Dental Science & Hospital, Kankarbagh, Patna.
2. **The Seat Matrix for PGDAC-2025 Counselling has been uploaded on Board's Website.** The candidate must see it before filling up of their Choices for Online Counselling.
 3. 1st & 2nd Round Counselling will be conducted Online. Details for other rounds of Counselling and its rules will be published later on through concerned advertisement on Board's website.
 4. Eligibility criteria, instructions and other details are available in the prospectus of PGDAC-2025 which can be downloaded from the Board's website bceceboard.bihar.gov.in by clicking on the link "**PGDAC-2025**" under Prospectus Section.
 5. **For filling Online Application Form & Choices** click on "**Online portal of PGDAC-2025**" and follow the instructions as given below;

i. Step-One (Registration) :

For Registration, candidate will have to authenticate their identity by giving NEET (MDS)-2025 Application No., Candidate's Name and Date of Birth as appearing on the computer screen. After Identity / Data authentication, an OTP will be sent to candidate's registered Mobile No. and Email Address as provided during submission of NEET (MDS)-2025 Application Form invited by NBE. No request will be entertained to change / update the Mobile No. / Email Address throughout of the session before / after successful Registration. While doing the registration for filling the online application form, he / she is also required to create password. After successful submission of the Registration details an PGDAC ID will be generated and it will be used to complete the remaining steps of the application form and will also be required for all future reference / correspondence. To complete the remaining steps of the application form candidate will have to login their account by entering their NEET (MDS)-2025 Application No. & Password and will process the further activities to duly submit their Online Application Form. The candidate must keep the password entered in Application Form confidential, otherwise BCECE Board will not be responsible for any complication.

ii. Step-Two (Multi-Step Application Form) :

(a) Personal Information :

After successful registration, the candidate should again "**Sign in**" to his account and thereafter complete the required entries regarding personal information appeared on the computer screen. Then click on "**Save & Continue**" button.

(b) Contact Details :

After successful completion of Personal Information candidate have to submit their Permanent and Correspondence Address as appeared on the computer screen. Then click on "**Save & Continue**" button.

(c) Educational Information :

After successful completion of Contact Details candidate have to submit their Educational Information as appeared on the computer screen. Then click on "**Save & Continue**" button.

(d) Employment Details :

After successful completion of Educational Information candidate have to submit their Employment Details as appeared on the computer screen. Then click on "**Save & Continue**" button.

(e) Other Details :

After successful completion of Employment Details candidate have to submit their Other Details as appeared on the computer screen. Then click on "**Save & Continue**" button.

(f) Upload Photo, Signature & Required Documents (if any) :

After successful completion of Educational Information candidate have to upload the Scanned copy of their highly contrast Colour Photograph, Signature & Required Documents (if any) at appropriate place as per the instructions provided on the computer screen. Then click on "**Save & Continue**" button. **(For further details kindly refer to the instructions uploaded on application portal regarding Photo & Signature uploading.)**

iii. Step-Three (Application Preview & Final Submit) :

Candidates are advised to check their entries provided in Step-1 & Step-2 of the application form and if found any anomalies, click on "**Back to Edit**" button and rectify it. After rectification click on "**Save & Continue**" button so that the entries provided by them could get updated.

If all the informations provided during filling of Online Application Form found to be OK on the preview page, click on "**Final Submit & Proceed to Payment**" button by giving the declaration and pay the Counselling Fee & Security Deposit as per instruction provided in Step-Four. If candidates does not do the final submission of the application form and payment of Counselling Fee & Security Deposit within prescribed date & time, then their filled up application form will get rejected, for which candidate will be himself solely responsible and no any request will be entertained regarding this.

iv. Step-Four (Payment of Counselling Fee & Security Deposit) :

After clicking "**Final Submit & Proceed to Payment**" button, complete the payment procedure according to instructions appeared on the computer screen regarding payment of Counselling Fee & Security Deposit. **Paid Counselling Fee is not refundable.**

Online Payment : Candidate will have to pay the Counselling Fee & Security Deposit through Online mode only i.e. Debit Card / Credit Card / Net banking/ UPI, The candidate has to pay processing charge additional to Counselling Fee & Security Deposit for payment through online mode.

(a) Candidate has to pay Rs. 2200/- (Two Thousand Two Hundred Only) for all category as non refundable counselling/ registration fee through online mode only e.g. by Credit card/Debit Card/ Net Banking / UPI.

(b) The details of payment of security deposit for Govt. / Pvt. Dental Colleges will be as follows ;

<u>Sr. No.</u>	<u>Institution/College Type</u>	<u>UR/EWS Category</u>	<u>SC/ ST/ EBC/ BC Category</u>
1.	Government Colleges	Rs. 25,000/-	Rs. 12,500/-
2.	Private Colleges	Rs. 1,00,000/-	Rs. 1,00,000/-
3.	Both (Government & Private) Colleges	Rs. 1,00,000/-	Rs. 1,00,000/-

As per above table, the candidate has to pay the refundable security deposit, if applicable, through online mode only e.g. by Credit card/Debit Card/ Net Banking / UPI at the time of registration and submission of the application form. The candidate has also to pay processing charge in addition to Counselling Fee & Security Deposit for payment through online mode.

Note: (i) If the amount paid as Counselling Fee & Security Deposit is debited from your account but the fee transaction fails, then in such case you must re-pay the desired full fee and ensure the payment. If your required Counselling fee & Security Deposit do not reflect in Board's account within the due date, your application form will remain incomplete and will be rejected due to which will not be eligible for participating in the counselling process.

Your failed transaction will be refunded to your account in due course.

(ii) Any queries regarding failure of Counselling fee & Security Deposit you may contact bangalorepgsd@billdesk.com available on online application portal **or** helpdesk phone number 0612-2220230.

v. Step-Five (Choice Filling) :

After successful payment of Counselling Fee & Security Deposit candidate have to fill Choices of course and Institution / Colleges in order of preference. Candidate will have to lock their filled up choices before scheduled last date and time. If candidate lock their choices and again want to edit their filled up choices, then candidate may modify their choices by clicking "**Unlock Choices**" link by authentication through their password and OTP sent on their registered Mobile No. / Email ID. Candidates are advised to Lock their filled up choices before scheduled last date and time so that they could download or print their filled up and submitted choices. If candidate does not lock their filled up choices within scheduled last date and time, their choices will get automatically locked after last date and time of choice filling. Candidate will be allowed to download or take a print of their filled up choices after locking of choices only.

Note : Choice Locking & Unlocking process will be done through OTP authentication only which will be sent on Registered Mobile No. / Email ID of the candidate. **The candidate must not that their Registered Mobile No. and Email ID can not be changed in any circumstances.**

vi. Step-Six (Download Confirmation Page & Fee Receipt) :

After successful payment of Counselling Fee & Security Deposit, candidates are advised to download the Confirmation Page & Fee Receipt and re-verify the entries printed on the confirmation page. **If found any discrepancy it may be corrected during the time of Editing period** as per schedule mentioned in "**Important Dates**". Finally download the Confirmation Page for future use.

vii. Step-Seven (Download Choice Slip) :

After successful submission and locking of filled up choices candidate may download or take a print of their filled up choices by clicking "**View Filled Choices**" link available on PGDAC-2025 portal dashboard.

- Such candidate who has filled their category UR / EWS with DQ - 'YES or NO' for Bihar State but he is a category candidate i.e. BC, EBC, SC, ST and is NEET Qualified then he is eligible for admission in Private Dental Colleges and he can participate in PGDAC-2025 Counselling.
- Final Merit list will be prepared after scrutinising the data of NEET (MDS)-2025 provided by NBE through Health Department, Govt. of Bihar. On the basis of AIR obtained in NEET (MDS)-2025, Rank Card of all eligible candidates who will fill Online Application Form and pay the Counselling Fee & Security Deposit in **between 03.07.2025 to 05.07.2025** will be uploaded on Board's website "**bceceboard.bihar.gov.in**" on **06.07.2025**. Candidates are advised to download their

Rank Card of PGDAC-2025 by clicking the link "**Rank Card of PGDAC-2025**" by submitting their PGDAC ID and Date of Birth.

After downloading the Rank Card as per State Merit, if candidate wants to Edit their filled up Choices, they can edit their choices by login to their account till scheduled date. Candidate will not have the facility to edit their filled up application form data separately.

8. a. The candidates are required to fill up the reservation category very carefully taking into consideration the reservation policy/ rules / category as specified and applicable in the State of Bihar on or before the date of starting the process of online submission of the prescribed application form for PGDAC-2025. Details of Reservation Rule may be seen in Para-6 of PGDAC-2025 Prospectus.
- b. Hard copy of Application Form need not be sent to the Board's office, but instead, this is to be made available at the time of counselling.
- c. After completing the above procedure and after the date of editing and submitting the online application form, there is no provision for any change or modification in the same.
- d. **The candidate must note that after submission of online application form, neither it can be withdrawn nor any request for refund / chargeback of paid counselling fee & Security Deposit will be entertained.**
- e. Board will not be responsible for any interruption in Internet / Banking system. Therefore the candidates must not wait for last date and complete all procedure before due date.
- e. If any candidate does the payment of Counselling Fee & Security Deposit, but due to any technical issue the payment does not reflect and the amount got deducted from their bank account, then in this case candidates are advised not to wait for payment updation instead do re-payment of counselling Fee & Security Deposit else your application form will not be accepted. Their failure transaction amount will automatically be returned back to their account.
- f. No other chance will be given to any candidate for Registration and submission of online application after due date for online submission of application.
9. DQ candidates must note that they have to submit DQ certificate issued by only authorised Centres / Institutes on prescribed proforma of the prospectus (Annexure-2) at the time of PGDAC-2025 Counselling / Document Verification. Authorised centre list is given in Annexure-3 & 4 of the Prospectus of PGDAC-2025.

For this, after filling and downloading the hard copy of online application form, candidates must consult any concerned authorised Medical College / Centre / Institute with the downloaded online application form for disability test for obtaining disability certificate. DQ candidates are advised to go through the para-6(b) of the Prospectus.

Certificate issued from any other Institutes / Centres except above **will not be entertained**, for which the candidate will himself be responsible.

10. The list of finally filled choices will be sent to candidates on their Registered email ID before seat allotment result.
11. The seat allotment will be done on merit-cum-choice basis. **Provisional seat allotment order will be made available on Board's website on 09.07.2025 .**
12. All eligible candidate are advised to login their account on schedule period of date & time and view the provisionally allotted seat result and download their provisional allotment order. If the candidate is not satisfied with their allotted seat, they must select up-gradation "**Yes**" in the process of downloading the Provisional Allotment Order of 1st round.

In case candidate is allotted seat during 1st round seat allotment, he/she has to report physically at reporting centre for Document Verification. After document verification if found eligible, will take admission as per programme given below and as per rule mentioned in PGDAC-2025 Prospectus. Incase if he/she has given willingness for upgradation during downloading of 1st round provisional seat allotment order then he/she has to also appear for document verification at their reporting centre. Their submitted documents will be retained at reporting centre and he/she will wait for 2nd Round seat allotment result. Other details regarding online counselling are available in the Prospectus of PGDAC-2025.

(a) If any candidate upgradation for Round-2 Counselling is "No" and gets allotted a seat through Round-1 Counselling, he / she has to report physically at reporting centre for document verification and to take the admission to their allotted Seat / Institution as printed on the Round-1 Provisional Allotment Order as per the programme given below. **If candidate fails to complete Document Verification / Admission process, then in such case their paid Security Deposit will get forfeited and the allotted seat will be cancelled.**

(b) If any candidate upgradation for Round-2 Counselling is "Yes" and gets allotted a seat through Round-2 Counselling, he / she has to report physically at reporting centre by withdrawing his / her original certificate from the allotted institute alongwith Document Verification slip of Round-1 Counselling for Document Verification and to complete Document Verification process to their allotted Seat / Institution as printed on Round-2 Provisional Allotment Order as per programme given below. **If candidate fails to complete Document Verification / Admission process, then in such case their paid Security Deposit will be forfeited and the allotted seat will be cancelled.**

13. In case of any discrepancies, the updated Rules and Regulations of DCI / NMC / MCC (MDS Counselling) / PGDAC-2025 Prospectus will be followed.

14. Important dates for PGDAC-2025 :

- i. Seat matrix posting on Board's website : 30.06.2025
- ii. **Starting date of online Registration-cum-Choice Filling (1st & 2nd round) : 03.07.2025**
- iii. **Last date of online Registration-cum-Choice Filling (1st & 2nd round) : 05.07.2025 (10.59 pm)**
- iv. Last date of payment through Debit Card / Credit Card / Net Banking / UPI with final submission of the online Application Form with Choices by Registered candidate : 05.07.2025 (11.59 pm)
- v. **Publication of Rank Card : 06.07.2025**
- vi. Last date of Choice Filling & locking (1st round) after publication of Rank Card : 07.07.2025
- vii. **1st Round Provisional Seat Allotment Result publication date : 09.07.2025**
- viii. Receiving of Objection from candidate on 1st Round Provisional Seat Allotment Result and filling of objection through their registered email on email ID: objection.bceceboard@gmail.com : 10.07.2025
- ix. **Publication of 1st Round Final Seat Allotment Result : 11.07.2025**
- x. Downloading of Allotment order (1st Round) : 11.07.2025 to 13.07.2025
- xi. **Documents Verification and Admission (1st Round) : 12.07.2025 to 13.07.2025**

15. List of Original Documents to be produced during Documents Verification :

- i. Residential Certificate.
 - ii. Caste Certificate.
 - iii. Certificate for Economically Weaker Section (EWS).
 - iv. College leaving certificate.
 - v. Rotatory Internship Completion Certificate
 - vi. BDS Passing Certificate
 - vii. Mark sheets of BDS (I, II & III Parts).
 - viii. No objection certificate from employer (if applicable).
 - ix. Dental Registration Certificate.
 - x. Matric Certificate.
 - xi. Admit Card of NEET(MDS) - 2025.
 - xii. Score Card of NEET(MDS) - 2025.
 - xiii. Any other certificates in support of eligibility as required and mentioned in the prospectus of PGDAC-2025 (available on website).
 - xiv. Rank Card of PGDAC-2025.
 - xv. Six copies of the passport size photographs of previously filled application form of PGDAC-2025.
 - xvi. Hard Copy of filled Application Form (Confirmation Page) of PGDAC-2025.
 - xvii. Six (6) Photograph same as uploaded on application form of PGDAC-2025.
 - xviii. The Check Slip as downloaded alongwith Biometric Identification Report Form 1 (one) copy.
16. Course wise / College wise Fee structure of Private Dental Colleges are already available on Board's website: bceceboard.bihar.gov.in and colleges website.

Candidates are advised to confirm the Fee structure / any other additional Fee for the Pvt. Colleges before filling up online Application Form. As Pvt. Colleges have high Fee structure, therefore candidates must confirm the Fee structure before Registration-cum-Choice Filling and Submission of Application Form from either the website of BCECE Board or concerned colleges. BCECE Board takes no responsibility of the fee structure of the colleges and will not entertain any complain regarding Fee structure.

17. BCECE Board / Controller of examination reserves the right to amend / rectify any of the conditions of prospectus of PGDAC-2025.

Controller of Examination